

**WEST VIRGINIA UNIVERSITY
BOARD OF GOVERNORS
Rule 3.4**

**DRUG AND ALCOHOL TESTING FOR FTA,
FMCSA, and NON-DOT COVERED POSITIONS**

COVERED JOB TITLES LIST

WVU BOG Rule 3.4- Policy Excerpt

2.2.4 The Division of Talent and Culture shall post a list of covered job titles on its website.

Disclaimer & Contact Information

Determination as to whether or not a position receives designation as a covered position is based on the specific duties and responsibilities of the position, and not on the generic job title given to the position. While federal and state law, as well as WVU BOG Rule 3.4 are controlling, generally, positions will be covered if the duties and responsibilities require the employee to operate a commercial motor vehicle, if the position is responsible for various operational details involving the PRT, or Dispatchers, Campus Safety Officers, and Sworn Officers.

Because of the dynamic nature of the University's work force, this list can only be considered as representative of job titles that may be covered by this policy, and the list is subject to change at any time, without notice. Questions or concerns regarding this list should be directed to the University's designated employer representative, Amanda Biddle, who can be reached by e-mail at amanda.biddle@mail.wvu.edu or by telephone at (304) 293-5577.

Covered Job Titles List - Examples

Bus Driver II	Trades Specialist I	Environmental Health & Safety Associate
Farm Worker Licensed	Trades Specialist Lead I	Forest Manager
Maintenance Worker II	Trades Specialist Lead II	Manager PRT Operations & Engineering
Manager Physical Plant II	Assistant Director NC	Professional Technologist 1
Operations Manager	Associate Director	Program Assistant III
Program Assistant II	Campus Police Investigator	Program Coordinator NC
PRT Electronics Specialist I	Campus Police Investigator II	Program Director
PRT Electronics Specialist III	Campus Police Officer	Project Engineer
PRT Systems Operator	Campus Police Officer Lead	Public Safety Dispatcher
PRT Technician I	Campus Police Officer Senior	Sanitation Vehicle Driver & Worker
PRT Technician II	Campus Police Officer Supervisor	Supervisor Storeroom
PRT Technician III	Campus Safety Officer	
Supervisor PRT System Operations	Director	